Hancock County Community Foundation
Lunch and Learn 9/14/2022

Are you ready?
AGENDA

• Why prepare?
• What are we trying to protect?
• What are we protecting ourselves from?
• Planning process
OUR DISASTER RECOVERY PLAN GOES SOMETHING LIKE THIS...

SOMEDAY WE HOPE TO HAVE A BUDGET.
What Can My CBO Do to Prepare?

Regardless of the type of hazard, important elements of disaster preparedness for CBOs include:

1. Having an incident plan and practicing the plan with drills.
2. Assembling supplies in multiple locations.
3. Reducing the impact of hazards through mitigation practices.
4. Participating and encouraging employees to participate in training and volunteer programs.
5. Encouraging employees to prepare financially.
12 WAYS TO PREPARE

- Sign up for Alerts and Warnings
- Make a Plan
- Save for a Rainy Day
- Practice Emergency Drills
- Test Family Communication Plan
- Safeguard Documents
- Plan with Neighbors
- Make Your Home Safer
- Know Evacuation Routes
- Assemble or Update Supplies
- Get Involved in Your Community
- Document and Insure Property
Why is Preparedness Important?

Investing in preparedness can:

- Help your organization keep its doors open during and after a disruption.
- Save your organization money when an event strikes.
- Ensure worker safety.
- Ensure the safety of people you serve and continuity of services to support the people you serve.
- Allow you to continue to help your community during and after an incident.
- Save lives.
10 Preparedness Actions

The following 10 preparedness actions can help any CBO begin preparing for any incident.

In which of these preparedness actions do you need to strengthen your knowledge the most?

- Understand Risks
- Mitigate Risks
- Identify the People You Serve
- Cross-Train Key Individuals
- Determine Essential Activities
- Formalize Plans
- Consider the Supply Chain
- Regularly Test and Update Plans
- Safeguard Critical Information
- Establish a Communications Plan
Physical
  Building – access
  Records

Functional
  Management, Key staff succession

“Competitive”
  Supplies
  Access to services
  Confidentiality
  Legal

Intangible
  Integrity
  Regulatory
  Societal
Understand Risks: Key Points

To assess your and the community’s vulnerability to incidents, it is useful to:

- Identify your most common disaster hazards.
- Identify possible incidents with the most severe impact.
- Consider recent and/or historical impacts.
- Identify susceptible locations in the community for specific hazards.
- Consider what to expect for disruption of services and length of restoration.
- Consider how overlapping disasters might present challenges and affect operations.
- Identify opportunities to mitigate hazards. The concept of mitigation will be discussed later in the training.

Nichols, SC, USA – Flood waters surround a business in Nichols, SC following Hurricane Matthew.
RISKS/THREATS/VULNERABILITIES

Fire
Severe weather – winter, tornado
Extended loss of power
Employee/volunteer malfeasance
Ransomware attack
Pandemic
Economic deterioration (hyper-inflation, market downturn)
Formalize Plans: Key Points

Consider the following points about formalizing plans:

- **Supply and maintain emergency kits** within your work area; personnel should be aware of their location and trained on how to use them.

- **Establish an emergency communications plan** to contact personnel or their families before, during, and after a disaster.

- **Incorporate stakeholders and other organizations** into your emergency planning.

- **Store and distribute these plans** to relevant stakeholders.

- **Elect an emergency manager** to oversee emergency planning and response for your organization. (If you are the president, owner, or executive of your CBO, or your CBO is small, this might be you!)

- **Make sure your emergency manager is connected to community authorities** on emergency management and planning.
# Continuity of Operations Plan

- Engage the Board from the beginning
- Planning Team, Leadership

## Impact of each risk/threat on your mission

- Impact on volunteer base, staff
- Impact on donation/funding stream

## Training

- Train
- Test
- Review & Redo
RESOURCES

Ready Church – Call me
Ready.gov

   Ready Business
   https://www.ready.gov/business/implementation/emergency

FEMA  https://community.fema.gov/PreparednessCommunity
       www.flash.org

Tech Soup  Disaster Planning and Recovery (techsoup.org)
NPIP  https://npip.safenonprofits.com/
COAD  www.HancockCOAD.org  (317) 372-2304